City of Thousand Oaks

COMMUNITY DEVELOPMENT DEPARTMENT
BUILDING DIVISION (805) 449-2500
PLANNING DIVISION (805) 449-2323
HOUSING/REDEVELOPMENT DIV. (805) 449-2393

CITY OF THOUSAND OAKS
MULTIPLE RESIDENCES/BOUTIQUE GARAGE SALE PERMIT
APPLICATION INSTRUCTIONS & CONDITIONS

Per Sec. 9-4.2519 (C) (5) of the Thousand Oaks Municipal Code, a "Multiple Residences / Boutique Garage Sale Permit" must be obtained from the Community Development Department for a boutique sale or if more than one residence or parcel will be the site of the sale. (Boutique sale refers to a sale from a residence or residential property of small handcrafted items produced entirely by local persons within their own residence.)

Standard Conditions:

1. No single sale shall be conducted for longer than two (2) consecutive weekends, or seventy-two (72) hours, whichever is the lesser.

2. Sale shall be conducted during daylight hours only.

3. Property/items for sale can only be displayed on driveway, in garage and/or in a rear yard. No items shall be displayed in any front yard or public right of way.

4. "Multiple Residences / Boutique Garage Sale Permit" must be displayed.

5. Applicant shall monitor parking for violations. No illegal parking shall be permitted.

6. A maximum of two (2) garage sale signs are allowed on private property of residences holding the sale the duration of the sale only. An additional two (2) off-site directional signs may be permitted provided the premises upon which the garage sale or boutique sale is conducted is not on a major thoroughfare, and written permission to erect such signs is received from the property owners on whose property such signs are to be placed.

7. No signs are allowed in public rights of way, including utility poles, traffic sign poles or medians.

8. Applicant shall be responsible for the cost of any extraordinary police response associated with the sale.

9. Participating addresses will be utilizing one of the 2 garage sales allowed by the Municipal Code per premises per calendar year.

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APPLICATION INSTRUCTIONS

To expedite the processing of your application, please submit the following:

☐ Filing Fee: $35

☐ Completed "Multiple Residences / Boutique Garage Sale" form (see attached).

☐ Site plan showing the addresses participating.

For assistance and information regarding Special Event Permits, please call the Community Development Department Code Compliance 805-449-2300

CITY OF THOUSAND OAKS
MULTIPLE RESIDENCES / BOUTIQUE GARAGE SALE PERMIT APPLICATION

Date Application Submitted: _____

Date(s) of Garage Sale: _____ **Time:** _____am/pm through_____am/pm

Addresses Holding Garage Sales (please use back of this application if more space is required): _____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

_____

Applicant: _____
Name

Day Phone: _____Fax:_____

*Email:_____

Address: _____

All approved/not approved applications will be returned via your email address. Please check here ☐ if you would like it mailed to your residential address instead.

FOR STAFF USE ONLY

☐ Approved Permit Number: _____

☐ Approved (Conditions Attached)

☐ Declined, Reason(s)_____

Community Development Signature: _____ Date: _____

(Sept. 2010)